

ANADOLU UNIVERSITY

RESIDENCE PERMIT APPLICATION PROCESS FOR INTERNATIONAL STUDENTS

A. Submit your online application: e-ikamet.goc.gov.tr

1. Fill in the application form.
 - Before starting to fill in the application form, make sure you have a digital copy of your biometric photograph on your computer.
2. Create an appointment.
 - You will NOT go to this appointment received from the Provincial Directorate of Migration Management. It is only required for your information to be registered in the system.
3. Download the application form, print it, and sign it.

B. Prepare the required documents for your residence permit application.

Required documents:

1. Residence Permit Application Form (Step A)
2. Passport or equivalent travel document:
 - Photocopy of the first page showing identity information,
 - Photocopy of the page with the entry stamp showing your last entry into Türkiye,
 - If available, photocopy of your residence permit card.
3. Student Certificate:
 - A student certificate obtained from the Student Affairs Office of your Faculty/Vocational School/Institute within the last month, with photo, signature, and stamp/seal.
 - Student Certificates downloaded from e-Government (e-devlet) are NOT accepted.
4. 4 biometric photos:
 - Size: 3.5 cm x 4.5 cm, white background.
5. Valid Health Insurance:
 - General Health Insurance (GSS): If covered, you must log in to the e-Government system and provide the printed provision document.
 - Private Health Insurance: First 5 pages of the policy.
 - YTB Scholarship Holders: Must also provide the GSS provision document from the e-Government system.
6. Proof of accommodation:
 - For extension applications, a residence certificate from the e-Government system is sufficient. No other documents are required.
 - If staying in own house: Copy of title deed (to be presented with the original).

- If renting: Notarized rental contract with the landlord's ID photocopy included.
 - If staying in a hotel, etc.: Document proving accommodation.
 - If staying in a state dormitory: Document from the dormitory administration.
 - If staying in a private student residence (apart):
 - A signed letter from the residence manager confirming accommodation,
 - Photocopy of the residence's signature circular,
 - Photocopy of the residence's tax plate.
 - If staying with a sponsor: Notarized commitment (Undertaking) from the person providing accommodation. If the sponsor is married, notarized undertaking from the spouse and residence certificate of both sponsors.
7. Receipt of residence permit fee payment (810.00 TL):
- First-time applicants: Payment can be made at the Tax Office Branch in the city center.
 - Extension/transition applicants: Payment can be made at Ziraat Bank Anadolu University Branch, Ziraat Mobile App, or at <https://dijital.gib.gov.tr/>.
8. For students under 18 years old:
- Original and photocopy of the Apostilled Consent Letter obtained from the relevant authority in their home country.
 - Original and photocopy of the Apostilled Birth Certificate obtained from the relevant authority in their home country.
9. For extension or transition applications:
- National Electronic Notification Address Certificate (UETS), which can be obtained from PTT branches or through the e-Government system.
 - First-time applicants are not required to provide the UETS document.

C. Submit your documents.

1. Make an appointment via <https://randevu.anadolu.edu.tr/>
2. Print out the appointment document/form as a single page.
3. On the date and time of your appointment, bring all required documents to the International Affairs Office and submit them.