



Consulate General of Italy
Lagos

REQUISITE DOCUMENTS FOR TOURIST VISA

- ☐ Application form duly filled in block capitals. Applicant must sign the visa application form on submission. The visa application form can be downloaded from this [website](#)
- ☐ Two recent colour passport-size photographs (white background), size 3.5 x 4.5 cm. As to the technical specification, see the [relevant document](#). Photographs should not be stapled on the application form
- ☐ Passport valid for at least 3 months beyond the expiry date of the expected trip, with two empty pages
- ☐ Colour photocopy of the passport page containing holder's data
- ☐ Colour photocopies of any previous and current visa (if applicable)
- ☐ Overseas Medical Insurance with minimum coverage of Euro 30,000 (including repatriation flight and hospital care) issued by a local insurance company or one based in Europe
- ☐ Non-Nigerian nationals living in Nigeria have to submit copy of the Nigerian Residence Permit

A. DOCUMENTATION RELATING TO THE JOURNEY (FLIGHTS AND ACCOMODATION)

- ☐ Flight booking or other appropriate document indicating the envisaged travel plans (please note that no ticket should be purchased)
- ☐ hotel booking or
- ☐ original letter of hospitality from a hosting person living in Italy. In this case, the following documents should be submitted: copy of the identity card or passport of the hosting person plus photocopy of Residence Permit (*Permesso o Carta di Soggiorno*) if the host person is a foreigner. The model of this letter of hospitality can be downloaded from this [website](#)
- ☐ proof of family ties with the host/inviting person (if applicable)

B. PERSONAL DOCUMENTATION PERTAINING TO THE APPLICANT'S FINANCIAL MEANS

Verifiable evidence of sufficient means of subsistence during intended stay.

In case of employees:

- ☐ Salary pay slips covering the last six months (if applicable)
- ☐ Letter of employment stating duration of employment and financial terms
- ☐ Letter from the applicant's employer stating: a) Professional status of applicant; b) period of leave

In case, the applicant is the owner of a company or an individual trader:



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- ☐ Certificate of Incorporation + Memorandum and Articles of Association + Form C.O. 7 or equivalent (listings of the Company's Directors) or
- ☐ Certificate of Business Name Registration

For all applicants:

- ☐ Personal bank statement covering the last six months
- ☐ Personal Income Tax Clearance Certificate (PIT)
- ☐ If applicable, additional documentation pertaining to: financial investments; regular income generated by property; proof of real estate property, etc.
- ☐ proof of integration into the country: documents attesting the applicant's professional status

D. DOCUMENTATION IN RELATION TO THE APPLICANT'S FAMILY SITUATION

- ☐ marriage certificate (if applicable)

IN CASE OF A CHILD APPLYING FOR A TOURIST VISA

→ the visa application form has to be signed by both parents.

The following documents should be provided:

- ☐ Birth certificate of the child and any other documentary evidence of the identity of the child's parents;
- ☐ letter from the school stating the class attended and giving permission of absence;

If the child is travelling with one of the two parents:

- ☐ The parent who is not travelling with the child should give a written consent in the form of an Affidavit sworn in a Federal High Court including the parent's identity photograph and copy of his/her National ID card or valid passport data page

APPLICANTS SHOULD NOTE THE FOLLOWING:

- The Consulate General of Italy reserves the right to demand for any additional document if deemed essential
- All the documents should be provided in original and copy. Original documents (except bank statements) will be returned to applicants while copies will be kept with the visa application
- Any **forged/fake document or passport** submitted **will not** be returned to the applicant who **will be prosecuted** in the Italian and the Nigerian Court