



DEPARTMENT OF ENGLISH

Attestation of Completion of Certificate Requirements

Complete this form in its entirety and attach a copy of your unofficial transcripts. Submit the completed form to the English Department Office via email to engl-asc@csus.edu to get the required signatures. Incomplete forms will be returned.

NAME: _____ STUDENT ID #: _____

EMAIL: _____ PHONE: _____

NAME OF CERTIFICATE PROGRAM: _____

LIST OF COURSES TAKEN

Only courses eligible for the Certificate should be listed, and you must have already received a grade.

SEM/YR

GRADE

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

COURSES APPROVED FOR SUBSTITUTION

You must attach a signed approval from the Program Coordinator for the substitution.

SEM/YR

GRADE

_____	_____	_____
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Department Use Only

I have evaluated the student's coursework and attest that all requirements have been satisfied.

Program Coordinator Signature _____ Date _____

Chair Signature _____ Date _____

Dean Signature _____ Date _____

CONTACT INFORMATION

Undergraduate Certificate Programs

Certificate A—TESOL
Certificate—Professional Writing
Certificate-Writing for Film, Stage,
& TV

Contact

Prof. Mi-Suk Seo
Prof. Angela Laflen
Prof. Brett Williams

Graduate Certificate Programs

Certificate B—TESOL
Teaching Composition Certificate

Contact

Prof. Mi-Suk Seo
Prof. Hogan Hayes