



To save time, order your own birth certificate or the birth certificate of your child securely online and pay with credit card.
Go to: http://vitalstats.gov.mb.ca/online_certificate_application.html



Application for a Manitoba Birth Document

Please PRINT clearly to complete the front and back of this application.
Incomplete applications or those with insufficient payment will be returned.

DISPONIBLE EN FRANÇAIS

Section 1 - Applicant's address

Name		Daytime phone number(s)	
		-	
Address		-	
City	Province	Postal Code	
Delivery address (if different than above)		Email address	
Name		Company name (if applicable)	
Street No.	Street Name	Apt. no.	Buzzer No.
Postal Code	City	Province	Country
Fees and service levels subject to change without notice, please check our website for current information.			Phone number

Section 2 - Type of document requested

	Quantity		Quantity
☐ Birth Certificate with parents' names		Birth certificate with parents' names that does not display sex	
☐ Birth Certificate without parents' names		Birth certificate without parents' names that does not display sex	
☐ Copy of registration (this is not a birth certificate)			
Reason for application :			
DOCUMENT ISSUED IN: English OR French			

Section 3 - Manitoba birth information

Provide the name at birth or adoptive name unless there has been a legal name change		
Last name on birth record	First name	Middle name(s)
Date of birth		
Month	Day	Year
Place of birth in Manitoba (town/city)		
M A N I T O B A		
Parent 1 (Provide the last name at their birth or adoptive name unless there has been a legal name change)		
Last name	First name	Middle name(s)
Place of birth (province if born in Canada—country if born outside of Canada)		
Parent 2 (Provide the last name at their birth or adoptive name unless there has been a legal name change)		
Last name	First name	Middle name(s)
Place of birth (province if born in Canada—country if born outside of Canada)		

Section 4 - Applicant's relationship to person named on certificate:**Check one box that applies to you and sign below:**

Self, if the application is for your own certificate

Parent, either parent named on the record of the child

Legal guardian (submit a complete copy of guardianship papers)

Representative with written authorization from person entitled, parent, or guardian

Spouse, child, parent or sibling of the deceased if application is for a birth certificate for a deceased (Attach documentation showing familial relationship)

Familial relationship to deceased : _____

Date & place of death (proof of death required) : _____

Signature of eligible person : _____

Print name of eligible person: _____

Section 5 - Type of issuance service**REGULAR ISSUANCE SERVICE**

- ☐ Processing time may vary. Current processing times are posted on our website. Service is not available until documents for a vital event have been filed in full, and registration has been completed without errors. Although a payment may be processed immediately, regular issuance service will proceed after a vital event is registered correctly and in full.

- Delivered by Canada Post
- Fee: **\$30** per document

RUSH ISSUANCE SERVICE (Signature required upon delivery)

- ☐ Processed within 3 business days (shipping time is not included). Selecting rush issuance service expedites processing of an application for a document. It does not expedite registration of a vital event. Rush issuance service is not available until documents for a vital event have been filed in full, and registration has been completed without errors. Although a payment may be processed immediately, rush issuance service will proceed after a vital event is registered correctly and in full.

- Delivered by courier
- | | | |
|-----------------------------|--------------|--|
| - Fee: Canadian destination | \$65 | } Includes ones document. Cheques for rush service must be certified |
| US destination | \$75 | |
| International destination | \$105 | |

Section 6 - Method of payment

- ☐ Cash
☐ Debit card
- } In person only

☐ MasterCard / Visa

- ☐ Cheque
☐ Money Order
☐ Certified Cheque
- } Payable to the
Minister of Finance

I authorize the Vital Statistics Branch to charge to my card: \$ _____

_____	_____
Credit Card number	Expiry date

Cardholder's name

Cardholder's signature

- No post dated cheques will be accepted
- A \$20 service fee will be charged on returned cheques

PROTECT YOUR CREDIT CARD INFORMATION DO NOT SUBMIT BY EMAIL

A \$30 ADMINISTRATION FEE WILL BE RETAINED WHEN CUSTOMERS DO NOT RESPOND TO REQUESTS FOR MORE INFORMATION.
PLEASE NOTE THAT NO REFUNDS WILL BE PROVIDED ONCE VSB RECEIVES YOUR APPLICATION, REGARDLESS OF THE APPLICATION RESULTS

Inquiries

Telephone: 204-945-3701
 Toll-Free (within Canada) 1-866-949-9296
 Fax: 204-948-3128
 E-Mail: vitalstats@gov.mb.ca
 Web-Site: http://vitalstats.gov.mb.ca
 Address: Vital Statistics Branch
 254 Portage Ave Wpg MB R3C 0B6

The Vital Statistics Branch is collecting your personal information pursuant to The Vital Statistics Act, CCSM c V60, in order to process and respond to your application. This collection is authorized under clauses 36(1)(a) and (b) of The Freedom of Information and Protection of Privacy Act, CCSM c F175 ("FIPPA"). Your personal information is protected under FIPPA's privacy provisions, and will not be used or disclosed for any other purposes, except as authorized by law.

If you have any questions about this collection, please contact the Access & Privacy Coordinator for the Department of Consumer Protection and Government Services at privacy@gov.mb.ca

PROTECT YOUR PRIVATE AND CONFIDENTIAL INFORMATION DO NOT SUBMIT BY EMAIL**Available in other formats upon request.**