

Name and address of Kela customer service point

Name and address of the person submitting the information

i The report can also be submitted online at www.kela.fi/omakela (in Finnish) or www.fpa.fi/mittfpa (in Swedish). To log in to the service, you will need your online bank access codes or an electronic ID card. If you are submitting the report online, you need not return the paper form.

When to apply: Unemployment benefits are available retrospectively for a maximum of 3 months from the date of the application.

Personal identity code

Period being reported _____ – _____

☐ I have been unemployed throughout the above period. The table below need not be completed.

☐ I have studied or attended training agreed with the employment authorities throughout the above period. The table below need not be completed.

Otherwise complete the table below as indicated for each day, including weekends. If you have been working, report the number of hours per day that you have worked. Hours worked in self-employment need not be reported.

Indicate in the table if you have participated in an activity agreed with the employment authorities, such as work try-out or rehabilitative work activity. Also indicate any absences from such activity and the reason for the absence.

Example

Date	Description	hrs	min	Date	Description	hrs	min	Date	Description	hrs	min
Mon 8/10	<i>unemployed</i>			Mon				Mon			
Tue 9/10	<i>absent</i>			Tue				Tue			
Wed 10/10	<i>rehabilitative work activity</i>	4	30	Wed				Wed			
Thu 11/10	<i>employed</i>	7	15	Thu				Thu			
Fri 12/10	<i>absent/illness</i>			Fri				Fri			
Sat 13/10	<i>unemployed</i>			Sat				Sat			
Sun 14/10	<i>unemployed</i>			Sun				Sun			
Date	Description	hrs	min	Date	Description	hrs	min	Date	Description	hrs	min
Mon				Mon				Mon			
Tue				Tue				Tue			
Wed				Wed				Wed			
Thu				Thu				Thu			
Fri				Fri				Fri			
Sat				Sat				Sat			
Sun				Sun				Sun			

Changes during the period of unemployment

- ☐ I started self-employment that lasts more than 2 weeks on _____
- ☐ I started full-time work that lasts more than 2 weeks on _____
- ☐ I started studying on _____
- ☐ I started military or alternative civilian service on _____
- ☐ Other change. Please specify: _____

Changes in family circumstances

- i** If you receive labour market subsidy, please report changes in family circumstances, for instance marriage or start of cohabitation, birth of a child or moving in with your parents.
- ☐ Change in circumstances starting _____ Please specify: _____

Personal identity code of spouse/partner _____

Details on income during unemployment

My earnings have changed

- ☐ No ☐ Yes. Kela obtains salary information from the national incomes register.

My other income has changed

- ☐ No ☐ Yes. I will send details on the change at the latest by _____
- ☐ Yes. I have already sent details on my income to Kela.

My parents' income has changed

- ☐ No ☐ Yes

- i** Parental income must be reported only if you receive labour market subsidy and live with your parents. Parental income is reported on form TT 1ce (Notification - Parents' income - Labour market subsidy).

Other changes, additional information

- i** Report any changes to Kela; for example, if you join an unemployment fund, indicate the name of the fund and the date on which you became a member. You can also report other changes here. If your bank account details change, please provide details for example on Kela's form Y 121e (Notification – Change of account number – Individual customer) or online at www.kela.fi/omakela (in Finnish) or www.fpa.fi/mittfpa (in Swedish).

Signature

I declare that the information I have given is true and accurate. I will notify any changes.

Place and date

Signature and printed name

Information obtained for the purpose of deciding the present matter may be used for other benefit-related matters, if so required under law. Conversely, any information obtained within the context of another benefit may be used to decide the present matter.

Please contact Kela for more information about which outside sources we may access to obtain additional information about your circumstances and to whom we may provide such information.

Working while unemployed

Kela obtains salary information from the national incomes register.

Activity agreed with the employment authorities

Activity agreed with the employment authorities can be labour market training, self-motivated study, job search coaching or career counselling, job try-out, rehabilitative work activity, and self-motivated study by an immigrant.

Periods of absence (for reasons other than training or education)

Payment of a benefit during a period of absence is possible only if the absence is documented. Acceptable reasons for absence are your own illness, illness of a child under 10 years of age, carrying out of a public position of trust or an employment-related reason, such as a job interview. If the absence due to your own illness lasts for more than 3 consecutive days of participation, you should submit a certificate from a doctor or nurse to Kela. Compensation for expenses is only paid for days of participation.

