

(Name and Address of the Authority Issuing the Certificate)
(To be issued on or after 1st April of Current Financial Year)

FAMILY INCOME CERTIFICATE FOR FINANCIAL YEAR-2024-25

This is to certify that Mr./Ms. (Father/Mother/Guardian) Father/Mother/ Guardian
of (Student name and Roll No.) is a resident of Village / Town.....
..... P.O. P.S. Mouja/Taluk.....
..... District his/her **Annual Family Income** from all sources is
Rs. (Rupees.....).

Income from :

	<u>Relation</u>	<u>Profession</u>	<u>Amount</u>
a)	Father's Income	:	: Rs.
b)	Mother's Income	:	: Rs.
c)	Guardian's Income	:	: Rs.
e)	Other sources:	: Rs.	

Gross Total Income = **Rs.**

This Certificate is issued for the Financial Year 2024-25.

Date :

.....
Signature with Seal

The Income Certificate should be issued by the issuing Authority in Various States/ Union Territories (as prescribed below).

FORMAT OF INCOME AFFIDAVIT

(To be submitted on Non-Judicial Stamp paper of Rs.20/- and sworn in before a First Class Magistrate/Notary Public)

I, Shri/Smt. _____ a resident of _____ solemnly declare that :

1. My son/daughter Shri/Miss _____ is currently studying at **The West Bengal National University of Juridical Sciences**, in BALLB (Hons)/ BScLLB (Hons)/ LLM/ LLMDSDPL/ MScFS/ Any Other Courses in the Branch of _____.
2. He/She is an applicant for the award of Merit-cum-Means Scholarship / Tuition Fees Waiver Studentship for the Academic Year _____.
3. I declare that my spouse is employed/not employed and that the Annual Income of my family in the Financial Year _____ i.e. during the period from 1st April, _____ to 31st March, _____ was as mentioned hereunder (Supported by document) :

(A) From my own profession as indicated :

- i) Income from Business/Medical practice
Legal Practice/Engineering Consultancy etc. Rs. _____ p.a.
- ii) Income from Agriculture Rs. _____ p.a.
- iii) Income from Landed Properties Rs. _____ p.a.
- iv) Income from Investment in Bank/Post Office etc. Rs. _____ p.a.
- v) Income from Share Certificates/Debentures Rs. _____ p.a.
- vi) Income from any other sources(i.e. Retirement Benefits for VRS/VSS etc., if any) Rs. _____ p.a.

(B) Income of my wife/spouse's (if any) Rs. _____ p.a.

(if employed, Business/Pensioner then Salary / Income / Pension Certificate as applicable as per wife's / spouse's occupational status, to be enclosed with attested copies of Income Tax Documents, if applicable as stated in the Annexure - II 'List of documents to be submitted'

(C) Income in the name of my son /ward (if any).

GROSS TOTAL INCOME (A+B+C) : Rs. _____ p.a.

Contd...P/2.

: 2 :

Further I declare that the information given above is true. I understand that the Merit-cum-Means Scholarship/ Tuition Fees Waiver Studentship, if awarded to my son/daughter, is liable to be withheld or discontinued at the discretion of the authorities of the The West Bengal National University of Juridical Sciences, Kolkata, without assigning any reason. If subsequently (after award of MCM Scholarship to my ward) it is found that he/she has been granted any other Scholarship/ Stipend / Financial Assistance etc. by any Govt./Non-Govt. Organizations for the same period, I shall bound to refund the whole amount of Scholarship/Free studentship/ Stipend/ Financial Assistance etc. to the scholarship awarding authority immediately. I shall also be personally held responsible for the refund of the Scholarship/ Free Studentship amount (paid to my son/daughter by the University) in the event of any information in this declaration and also in the enclosed scholarship application form being proved incorrect later on.

(Signature of Father/Mother/Guardian)

Sworn before me this _____ day of _____ 202_____ and signed.

(SEAL)

Signature of First Class Magistrate /Notary Public

19	MadhyaPradesh	Tahsildars/Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC/ADC/SDO(not below the rank of SDO/SDM
22	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub-Divisional Officers(C)
25	Odisha	Revenue Officers
26	Punjab	CRO(Tehsildar/Naib Tehsildar concerned)
27	Pondicher	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate(Block Development Officers, Rural Management & Development Deptt.)
30	TamilNadu	Zonal Deputy Tahsildar
31	Tripura	District Magistrate & Collector and SDM , DCM, DC (Competent Authority as per Govt. Notification)
32	UttarPradesh	Tahsildar
33	Uttaranchal	Tahsildar/SDM/City Magistrate

ANNEXURE-III

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

SL. NO	State/Union Territory	Income Certificate Issuing Authority.
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Arunachal Pradesh	Deputy commissioner of respective Districts
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chattisgarh	Naib Tahsildar.
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar,
9	Delhi	SDM of Govt of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamlatdar
12	Haryana	CRO(Tahsildar/Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate(not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands

34	WestBengal	1. Dist. Magistrate or District Level Addl. Dist. Magistrate 2. Sub-Divisional Officer-Sub Divisional Level Of the concerned 3. Block Development officer-Block Level Of the concerned Blocks 4. The Collector, Kolkata-Kolkata Municipal Corporation. 5. The Collector, Kolkata-Student residing within civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas.
35	For All other remaining states and Union Territories	Not below the rank of Tahsildar/Competent Authority as per Govt. Notification