

AUSTRIA

Please submit all documents which apply to your educational history:

Official educational credentials issued in the official language of the country (German) sent directly to Educational Perspectives by the issuing institutions (unless otherwise stated).

Documents that are not issued in English must be accompanied by an official or certified English translation. If you need assistance in obtaining an English translation of your documents please contact us at:

translations@edperspective.org

Secondary:

- *Reifeprüfungszeugnis/Reifezeugnis* (Maturity Examination Certificate) or other secondary school diploma indicating all examinations taken and grades received.
- Academic/Examination records - *Abschlussprüfungszeugnis, Jahreszeugnis* indicating all courses taken and grades received

Vocational/Professional Education - (Berufsschule, Berufskolleg, Pädagogische Akademie, etc.)

- *Reifeprüfungszeugnis, Diplomprüfungszeugnis, Abschlusszeugnis, etc.*
- Academic records – *Jahrezeugnisse, Abschlusszeugnisse, Studentafeln, etc.* showing all courses taken and examination results for each year of study completed.

Postsecondary/University:

- Photocopies of original Diplomas/Degree Certificates – Bachelor, Master, Magister, Diploma, *Doktor* (Doctor) – you may submit these documents yourself.
- Photocopies of original Examination Certificates – *Diplomprüfungszeugnisse* – you may submit these documents yourself, but they must be attested by the Academic Secretary or Registrar of your institution.
- **For completed programs:** the **Diploma Supplement** indicating all courses taken and grades received – sent directly to Educational Perspectives by the issuing institution
- **For incomplete programs:** Official Academic transcripts indicating all courses taken and grades received – sent directly to Educational Perspectives by the issuing institution, or in officially sealed envelopes.

IMPORTANT INFORMATION:

If you are requesting a Catalog Match or Subject Analysis evaluation **only**: a syllabus or other type of course descriptions for all academic subjects studied beyond secondary school is needed. **Catalog Match and Subject Analysis reports cannot be prepared without this information.**

Post

Educational Perspectives, nfp
PO Box A3462
Chicago, IL 60690

Courier (DHL, FedEx, etc.,)

Educational Perspectives, nfp
67 E. Madison St, Suite 1500
Chicago, IL 60603