

WORK PERMIT PROCESS MAP

STEP 9: EXIT VISA APPLICATION

In order to travel in and out of Cameroon once the initial entry visa has expired an exit and re-entry visa application should be filed with the Immigration Department.

Processing time: 1-7 days

STEP 8: RESIDENCE PERMIT COLLECTION

The final residence permit(s) should be collected from the local police station and may be done so by a third party representative.

STEP 7: RESIDENCE PERMIT APPLICATION

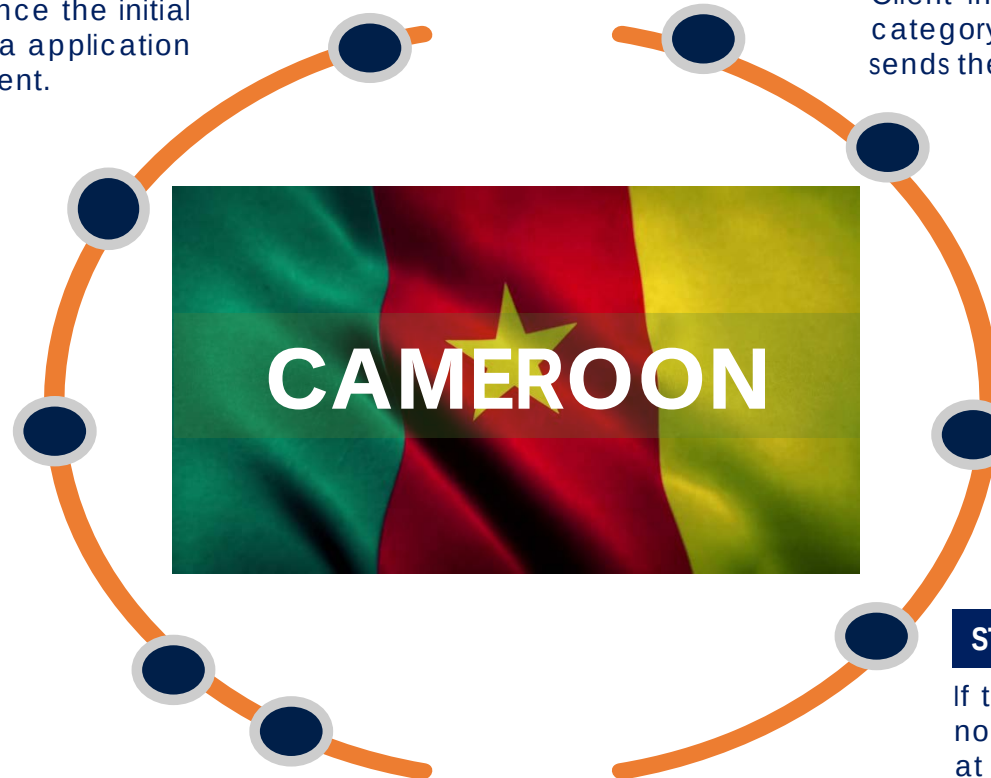
The applicant and any accompanying family members should apply for a residence permit (Carte de Séjour) with the local police station during the validity period of the entry visa(s).

Processing time: 1-7 days

STEP 6: CERTIFICATE OF RESIDENCE

A local residence certificate should be applied for at the police station with jurisdiction over the area of residence for all applicants seeking residence.

Processing time: 1-7 days



STEP 1: INITIATION

Client initiates the case with FGI. FGI assess the work permit category and sends the document checklist to the client. Client sends the documents listed on the checklist to FGI.

STEP 2: WORK PERMIT APPLICATION

FGI submits the work permit application for a foreign applicant should to the Ministry of Employment and Vocational Training. Once approved a copy of the employment contract will be stamped and returned to the host entity and will act as the work permit.

Processing time: 6-8 weeks

STEP 3: WORK PERMIT COLLECTION

Once the final work permit is approved and issued by the Ministry of Employment and Vocational Training, the applicant can begin working.

STEP 4: VISA APPLICATION ON ARRIVAL

If the applicant is from a country in which Cameroon has no diplomatic post, a visa may be applied for upon arrival at the international airport in Yaoundé or Douala with the Immigration Officer.

STEP 5: ENTRY TO CAMEROON

The principal applicant and any accompanying family members may now enter Cameroon, but note that the applicant may only commence work if the work permit has been approved. The passport(s) with the obtained visa(s) should be stamped at the port of entry.