

Application form

VS2_en_120826

For official use only

Date received	Received by (name)	Authority (stamp)	Alien identification number (udl.nr.)/Personal ID
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Application for extension of visa or stay in Denmark

What can this application form be used for?

You can use this form to apply for:

- an extension of your visa up to a total stay of 90 days, and
- an extension of your visa-required or visa-free stay in Denmark by up to a further 90 days.

When can your visa be extended?

Under certain circumstances, a Schengen visa issued for less than 90 days can be extended to cover a total stay of 90 days. These circumstances could for instance be humanitarian considerations, compelling business or personal reasons.

When can your stay in Denmark be extended?

In certain special cases or if extraordinary circumstances exist, your visa or visa-free stay in Denmark may be extended beyond 90 days. Your stay may be extended by up to a further 90 days.

How to apply

When applying for extension of visa or stay in Denmark you need to:

1. Fill out and sign this form.
2. Enclose your passport.
3. Enclose necessary documentation.
4. Submit the application in person at the Danish Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at www.newtodenmark.dk/visit-us.

Please note, the person you are visiting in Denmark normally must accompany you.

Which documents must you submit?

You must submit all relevant documents. For instance, if you are applying for an extension due to you being affected by a serious disease, you must submit a medical certificate.

Please note, if you are applying for an extension of visa up to a total stay of 90 days, you must enclose a copy of your travel medical insurance covering the period you are applying for.

Payment of fee

If you apply for an extension of your visa in up to 90 days per 180 days, you have to pay a fee of DKK 225 to be able to submit your application.

What happens after you have applied for an extension of your visa or stay in Denmark?

After you, in due time, have applied for an extension of your visa or stay in Denmark, you have the right to stay in Denmark until the Danish Immigration Service has processed your application.

The period during which you stay in Denmark while your case is being processed will be included in the calculation of your stay in Denmark, regardless of whether your application is refused and you are given a deadline for leaving Denmark, or your stay is extended.

If your stay is extended, the period during which you stayed in Denmark while your case was being processed will also be included in the calculation of the further 90 days by which your stay in Denmark may be extended at most.

If you have stayed in Denmark and the other Schengen States, as well as the Faroe Islands and Greenland, for more than 90 days during your current stay, you may not re-enter Denmark and the other Schengen States, as well as the Faroe Islands and Greenland, until you have been outside these areas for more than 90 days.

For more information

More information about the rules governing extension of short term visa/stay in Denmark is available at newtodenmark.dk. If you have questions you can also contact the Danish Immigration Service and receive guidance regarding the rules and how you fill out this form.

1. Information concerning the application for extension

PLEASE COMPLETE IN CAPITAL LETTERS

I am applying for extension of:

- ☐ Schengen visa (visa issued for up to 90 days per 180 days)
- ☐ Extension of stay in Denmark (stay in Denmark for more than 90 days per 180 days)
- ☐ Transit visa in connection with returning home

I am applying for an extension until, dd-mm-yyyy

2. Information concerning the applicant – the person applying for the extension

PLEASE COMPLETE IN CAPITAL LETTERS

First name(s)	
Surname	
Nationality	Gender ☐ Male ☐ Female
Telephone number	Email
Address where you wish to reside during the extended stay	

3. Information concerning passport, travel medical insurance and the entry date

PLEASE COMPLETE IN CAPITAL LETTERS

Travel document		
☐ National passport ☐ Other, state which:		
Passport no.	Date of issue, dd-mm-yyyy	Valid until, dd-mm-yyyy
How long is your travel medical insurance valid for, dd-mm-yyyy? (Only to be filled in if you are applying for an extension of a visa in up to 90 days per 180 days)		
On which date did you last enter the Schengen area, dd-mm-yyyy?		
On which date did you last enter Denmark, dd-mm-yyyy? (Please enclose documentation. Only if the date of entry does not appear on your passport stamps)		

4. Information concerning the host

PLEASE COMPLETE IN CAPITAL LETTERS

First name(s)	
Surname	CPR number
Address	
Zip code	City
Company (if applicable)	
Telephone number	E-mail
Does the host approve of the fact that you are applying for an extension? ☐ Yes ☐ No	

What is the cause for your application for an extension?

- Why are you applying for an extension of your Schengen visa/stay in Denmark? **Please enclose documentation.**

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

If **yes** – the host must sign here _____

7. Additional comments or information concerning the application

PLEASE COMPLETE IN CAPITAL LETTERS

8. Declaration of consent for the collection of information about you

In connection to the processing of my application of an extension of my Schengen visa/stay in Denmark I hereby consent to letting the Danish authorities enquire information about my personal affairs – in this regard medical information with relevant authorities and institutions.

My consent concerns enquiring of personal data for example information about illnesses and health which include contact with the health care system, social conditions, criminal acts and other confidential information.

Date and place

Signature

9. Declaration of consent for the collection of information about a person other than yourself

If you have applied for an extension of your Schengen visa/stay in Denmark on the basis of circumstances concerning another person, you must attach this information with the application.

In some cases, it may also be necessary to collect additional information regarding this person. The collection of additional information regarding this person requires the person's consent for us to collect it. The consent is given by the person signing below.

By signing below, the person consents to the Danish immigration authorities collecting information about his/her personal affairs – in this regard medical information with relevant authorities and institutions.

The consent concerns enquiring of personal data for example information about illnesses and health which include contact with the health care system, social conditions, criminal acts and other confidential information.

Date and place

Signature

10. Power of Attorney for a third-party (if applicable)

PLEASE COMPLETE IN CAPITAL LETTERS

If you (the applicant) wish to give another person the right to represent you as a third-party while the Immigration Service is processing your case regarding extension of your Schengen visa or stay in Denmark, you can fill out and sign this power of attorney.

By signing the power of attorney, the third-party will assume your rights in the case. You give your third-party representative the right to:

- access documents in your case,
- issue a statement for the purpose of processing your case, and
- receive confidential information about your relations including your private affairs.

All letters and decisions from the Danish Immigration Service in the cases will be sent to your third-party representative instead of to you.

If you no longer wish to be represented by the third-party, you can always withdraw the power of attorney by writing to the Immigration Service.	
Information about the third-party	
Name	CPR number
Address	
Telephone number	
Power of Attorney I (the applicant) hereby give full power of attorney to the person whose name is stated above. The person will represent me as a third-party while the Immigration Service is processing my case.	
Name	
Date and place	Signature

11. Information required for refunding the fee (in case the fee is to be refunded)			
PLEASE COMPLETE IN CAPITAL LETTERS			
You must provide information below for use in the event of a refund of the fee. The fee can be refunded by transfer to a Danish Easy Account ('NEM-konto'), a Danish bank account, or a foreign bank account. Please state the name of the person to whom the refund should be paid (account holder/recipient), how you wish to receive the money, and any required information. If the refund is to be paid to a foreign bank account, we recommend that you speak with your bank first to obtain the information necessary in order to receive a transfer from Denmark. In addition to the account information, you may also need to provide the bank's address. Please note that for a period of 180 days, your fee cannot be returned to a bank account, if you originally paid the fee with Dankort or credit card. For that period of time the payment can only be returned to the same Dankort or credit card account. After 180 days, your fee can be returned to the bank account specified by you below.			
Account holder/recipient			
☐ The applicant ☐ Other person/company, inform name:			
☐ Danish Easy Account (NEM-konto)	CPR number		
☐ Danish Bank account	Name of bank	Registration number	Account number
☐ Foreign bank account	Account information (account number/BIC/SWIFT/IBAN)		
Other information, if applicable, e.g. the bank's address, account holder's address etc.			

12. Declaration and information
A. Sworn declaration of correctness I hereby confirm that the information I have given in this form is correct.
If the information is found to be false, I am subject to the following penalties cf. the Danish Criminal Code section 161, the Aliens Act section 40 and section 59-60: • Fine or imprisonment of up to 2 years. • Reimbursing any expenses incurred by the Danish state as a consequence of the false information.

B. Notification that the Danish authorities have registered information about you and your affairs

The information you supply or have supplied in connection with the application for a visa will be registered in the Danish Visa Information System IVR-VIS, used by the Danish Immigration Service for visa case processing, and in the Schengen Member States' common Visa Information System C-VIS. This also applies to information you may give in conjunction with an application to extend the applicant's stay in Denmark. The registration is mandatory.

Any personal data concerning you which appear on the invitation form will be supplied to the relevant authorities of the Schengen Member States and processed by these authorities, for the purpose of a decision on the visa application. Such data will be registered in IVR-VIS for a maximum period of five years, and in C-VIS for a maximum period of eight years. During this period of time, it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States. Furthermore, immigration and asylum authorities in the Member States will have access to the data for the purpose of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil the conditions, of examining an asylum application and on determining responsibility for such examination.

Under certain conditions the data will also be available to designated authorities of the Member States and to Europol (European Union's law enforcement agency) for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. You are entitled to right of access to the information registered about you in IVR-VIS and C-VIS and of the Member State which transmitted the data. Inquiries about this can be addressed to the Danish Immigration Service, Farimagssvej 51A, 4700 Næstved, e-mail: visa@us.dk.

You can request that data relating to you which are inaccurate be corrected and that data processed unlawfully be deleted. If you request it, the authority examining the visa application will inform you of the manner in which you may exercise your right to check the personal data concerning you and have them corrected or deleted, including the related remedies according to Danish nation Law. The national supervisory authority in Denmark (the Danish Data Protection Agency) will consider claims concerning the protection of personal data. Inquiries about this can be addressed to the Danish Data Protection Agency, Carl Jacobsens Vej 3, DK-2500 Valby, e-mail: dt@datatilsynet.dk.

C. Information regarding possible verification by the authorities of the information you have supplied

The Danish Immigration Service may seek to verify the accuracy of the information you have given in this form. This may happen while the application is being reviewed or after the applicant has been granted a visa. Verification may be conducted at random and is not necessarily an indication that the Danish Immigration Service suspects you of providing false information.

Verification may involve the following:

- Checking public registers, such as the Central Person Register
- Contacting other authorities, such as municipalities

You may be asked to supply additional information as part of the verification process.

D. Information about the consequences connected to an illegal stay

If you are granted an extension of the visa/stay, you are to leave the Schengen countries within the validity of the new visa. The visa gives you as the holder the right to reside in the Schengen countries for a predetermined number of days within a further defined period of validity. You must leave the Schengen countries or Denmark before the validity period expires.

If you stay in Denmark or in another Schengen country beyond the validity of the visa, it can have serious consequences and you can be given a penalty period. During this period you will normally be unable to obtain a Schengen visa to enter Denmark. If you exceed the visa period by up to 30 days you can be banned for 3 years, and if you exceed the visa period by more than 30 days, a 5 years ban can be imposed.

E. Information about the consequences if the applicant is expelled from Denmark or applies for asylum in Denmark or another Schengen country

If you upon entering Denmark on a visa is expelled either by administrative decision or by court order, or if the you apply for asylum in Denmark or another Schengen country and do not leave voluntarily after the final rejection, you will not be eligible for obtaining a new visa to Denmark for a period of 5 years.

F. Information about possible consequences if the applicant applies for a residence permit while in Denmark on a visa (short term)

Normally, an application for a residence permit is to be submitted from your home country. If you are staying in Denmark on a visa (short term) and submit an application for a residence permit in Denmark, you can become ineligible for a visa for 5 years. During that period, you will normally be unable to obtain a visa to Denmark.

However, the abovementioned consequence does not apply to a variety of different types of residence permits, or if you leave within the validity period of the visa. You can read more about what types of residence permit an applicant can apply for while the applicant is staying in Denmark on a visa, without the applicant being prevented from obtaining a visa, in section 4c of the Aliens Act and on www.newtodenmark.dk/misuse

Please note: If the main purpose of the application for a residence permit is for you to be allowed to remain in Denmark while the case is being processed, although it is evident that a residence permit cannot be granted, you will

become ineligible for a visa, even though you normally would be except from being banned.

G. Information about the consequences if the applicant gives birth in Denmark during the visa stay

If you give birth in Denmark during the visa stay without having previously made an agreement with a private hospital regarding the birth including payment, you will normally be unable to obtain a visa to Denmark for a period of 3 years.

13. Signature

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 12

Date and place

Signature

Checklist

Before you submit your application it is important that you have attached following (please mark with x)

- ☐ Copy of your tourist/traveler's health insurance (only if you are applying for an extension of your visa in up to 90 days).
- ☐ Documentation for the date of your most recent entry into Denmark (only if the entry date does not appear on your passport stamps).
- ☐ Medical statement (only if you are applying for extension of the grounds of severe illness).
- ☐ Other relevant documentation of why you are applying for an extension.

It is also important that you have

- ☐ answered all the questions,
- ☐ has filled in section 10 if you want another person to represent you, and
- ☐ signed and dated the application at the sections 8 and 13.

Furthermore it is important that your host has

- ☐ signed at section 6, if the host vouching financially for you.

For official use only: Comments

Who submitted the application?

☐ Applicant ☐ Sponsor/reference ☐ Other (indicate whom) _____

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 1 OF THIS FORM

For official use only: Checklist

Was the applicant accompanied by the host? ☐ Yes ☐ No

Has the passport been enclosed? ☐ Yes ☐ No

Is passport information in accordance with the attendance applicant? ☐ Yes ☐ No

Has documentation been enclosed? ☐ Yes ☐ No

Has a copy of travel medical insurance been enclosed? (only for extension of Schengen visa in up to 90 days) ☐ Yes ☐ No

Has the applicant paid a fee at 225 kr.? (only for extension of Schengen visa for up to 90 days) ☐ Yes ☐ No

Attach copy of receipt for payment of fee