

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Proof of Accommodation for Visa Application

Dear Sir/Madam,

I am writing to provide proof of accommodation for my upcoming visit to [Destination Country]. I am [Your Full Name], a citizen of [Your Country] and I plan to visit from [Start Date] to [End Date].

I have made arrangements to stay at the following address during my visit:

[Accommodation Name]  
[Address of Accommodation]  
[City, State, Zip Code]  
[Contact Number of Accommodation]

I have attached the booking confirmation and any other relevant documents to verify my accommodation details.

Please do not hesitate to contact me should you require any further information.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]