

Embassy of Denmark



According to Schengen regulation (Handbook of Visa Code) article 7.10 it is the applicant who needs to submit the necessary documents to be granted visa and the Embassy does not need to make further investigation into an application if the documentation is not sufficient. Failure to submit the required documents will lead to a refusal of the application.

Sl No	Checklist for Visiting Family/Friends/Tourism - Visa Application	Yes	No	Original returned to applicant/date	Note
1	I acknowledge the visa regulations.				
2	Completed and signed application form for Schengen Visa.				
3	Completed and signed VU2 online form (downloaded from DK Immigration Homepage). Alternatively written invitation.				
4	Passport with at least two blank pages, valid for at least 3 months after leaving the Schengen territory.				
5	All previous passports (photocopy of bio page and of all Schengen visas).				
6	Two passport size color photographs (35 mm x 45 mm) full face, light background, no older than six months.				
7	Cover letter from the applicant, explaining in details the purpose of the visit, addressed to the Embassy of Denmark.				
8	Letter from present employer/owner.				
9	Original personal bank statement for the last six months, and also of the company if self-employed (original and photocopy).				
10	Documents showing establishment in Bangladesh, (e.g. financial documents, partnerships, ownership of real estates, marriage certificate, birth certificate of children) (encircle which and/or write others).				
11	Health and Travel Insurance for Schengen (original & photocopy).				
12	Proof of accommodation or hotel reservation/s at destination/s.				
13	A copy of booking/s for travel (flight, train, boat etc.) for the entire period of travel.				
14	Travel programme, draft programme of a tour, when appropriate.				
15	Proof of /family/ ties with the host/inviting person (if visiting family or friends).				
16	Copy of document showing inviting person's identity (if visiting family or friends) copy of valid residence permit or DK passport.				
17	Family registration certificate/others.				

Please note: If necessary, the Embassy of Denmark might call the applicant for an interview

REMARKS:

Applicant:

Signature/date:

VFS Staff Name:

Signature/date: