

Required VISA Documentation for Academic Year Students Attending NYU in Buenos Aires from Fall 2011 through to Spring 2012

The Consulates General of Argentina are not affiliated with New York University. They are entities of the Argentina national government that issue visas for students and perform other functions. Please keep in mind that Consulates independently create and/or change their requirements for obtaining a Student Visa without any prior notification. Please use this document as supplementary guidance to the instructions provided by the Consulates General of Argentina and other government entities mentioned in this document.

Student Visas for Long Term Studies – more than 180 days

On August 18, 2006, a NEW REGULATION concerning student visas was enforced. “Disposición 20.699/2006” of the Argentine Immigration Authority (Dirección Nacional de Migraciones), sets out different requirements according to the nationality of the prospective student, length of studies and nature of the course.

CITIZENS OF THE UNITED STATES AND OTHER TOURIST-VISA EXEMPT COUNTRIES (EXCLUDING PARTICIPANTS IN CULTURAL EXCHANGE PROGRAMS OR INTERNSHIPS)

Longer-term studies: Students will enter as “tourists”, but must bring their Passport, FBI Identification Record, and Long Form Birth Certificate with the appropriate Hague Convention Apostile, to the NYU in Buenos Aires staff upon arrival (please see below). Our staff in Buenos Aires will assist you in securing a student visa and, within 30 days of enrollment, applicants must submit to the Dirección Nacional de Migraciones the following documents:

- ❶ Valid passport – valid through July 2012 for spring semester. You should have at least one completely free page for the visa.
- ❷ Official Letter of Admission/Enrollment from recognized school/educational institution in Argentina. WE WILL PROVIDE THIS LETTER IN BUENOS AIRES.
- ❸ FBI Identification Record- Please note it takes 13 weeks for the FBI to process this upon receipt of your request. (See instructions <http://www.fbi.gov/hq/cjisd/fprequest.htm>).
- ❹ A Clear Criminal Record Certificate from Argentina will also need to be issued by the Argentine Federal Police Department or the “Registro Nacional de Reincidencia” (will be requested once in Argentina).
- ❺ Long Form Birth Certificate with Exemplification Form must be legalized with the Hague Convention “Apostille”, or authenticated by the Argentine consulate abroad. (See instructions for “Apostille”)

***Please note that students who are from either the District of Columbia, Mississippi or Puerto Rico and under the age of 21 have to bring parental consent. Parental consent to travel must also be legalized with the Hague Convention “Apostille”. ***

REQUESTING YOUR LONG FORM BIRTH CERTIFICATE WITH LETTER OF EXEMPLIFICATION AND GETTING IT NOTARIZED

If you were born in any of the five boroughs, you must request **a Long Form Birth Certificate and Letter of Exemplification** from the Department of Health and Mental Hygiene, located at 31 Chambers Street, Room 103, New York, NY 10007. You may also access the Municipal Archives' Web site at www.nyc.gov/doris. The Department of Health and Mental Hygiene has three main methods by which you can apply for a copy of your birth certificate:

- [Internet](#)
- [Mail](#)
- [In-person](#)

Birth Certificate Forms

- [Birth Certificate Application Form](#)
- [Birth Certificate, Correction Form and Instructions](#)

To contact DOHMH's Office of Vital Records, please use the [Vital Records Comment Form](#).

Once you have your long form birth certificate with the Letter of Exemplification you should bring it to the NYC County Clerks Office in for it to be notarized.

NYC County Clerks Office

60 Centre Street Room 141B

646-386-5932

Monday – Friday

9 AM – 5 PM

\$3 Fee (Cash or Money Order)

(Please note: This takes an average of 2 weeks to process).

All Other County Clerks Office and Long Form Birth Certificates

If you were born outside of the five boroughs but your permanent home address is now within the five boroughs you need to obtain an original Long Form Birth Certificate with the Letter of Exemplification from the Vital Records Office in the Town, City or County you were born in and have the County Clerks Office in the location you were born in notarize them.

If you can't get to the location where you were born, you should take your original Long Form Birth Certificate, along with the Apostille Affidavit (from our website), to be notarized by the County Clerks Office in the city or town in which you presently live.

If you were born in another state but no longer live in that state, you should take your original Long Form Birth Certificate with you, along with the Apostille Affidavit (from our

website) to be notarized by the County Clerks Office of the city or town in which you presently live.

If you were born in a foreign country but no longer live in that country and have legal residence in the US, you should take your original Birth Certificate with you, along with the Apostille Affidavit (from our website) to be notarized by the County Clerks Office of the city or town in which you presently live. You should also check with the Consulate of Argentina for information regarding this procedure.

If you were born in a foreign country and your permanent home address is not in the US, please contact the Consulate of Argentina for information regarding this procedure.

GETTING THE APOSTILLE FOR YOUR LONG FORM BIRTH CERTIFICATE

Hague Convention Apostille

Once you have your Birth Certificate notarized, you will go to the Department of State, Certification Unit in NYC, to have the Hague Convention Apostille affixed to them. You can apply to this office if you are resident of the following counties: New York, Kings, Queens, Bronx, Westchester, Nassau, Suffolk, Rockland and Richmond. All other documents will be submitted through your home state's, Department of State, Certification Unit.

All New York State residence students who live outside the New York City areas as mentioned above, will have to apply for their Hague Convention Apostille through the Department of State, Certification Unit in Albany, New York. Please refer to our website for the list "State Locations for the Hague Convention Apostille."

All other students who are permanent residents in other states will have to apply for their Hague Convention Apostille through the Department of State, Certification Unit of their home state.

All non-US citizens with non-US residence must contact the Consulate of Argentina for information regarding this procedure.

New York Department of State Certification Unit

123 Williams Street
19th Floor
New York, New York
212-417-5684
Monday – Friday
9 AM – 3:30 PM

Fee: \$10.00 for each Apostille (Cash, Check or Money Order – No Credit Cards)

(Please note: This takes an average of 2 weeks to process).

All NYU students should work on obtaining these documents before the semester ends.