



TLSCONTACT VISA APPLICATION CENTRE - CAMEROON

DOCUMENTS TO PROVIDE IN THE CONTEXT OF A VISA FOR FAMILY AND/OR FRIENDLY VISIT (SHORT STAY)

ORIGINALS + 1 SET OF COPIES

☐ **Signed national passport** valid for at least 3 months after the expiry date of the requested visa and with at least 2 unused pages :

- *Copy of the first 2 pages of the passport*
- *Copies of endorsed pages*

☐ **One visa application form**, duly completed, signed and dated with 2 recent passport photos

☐ **Proof of means of transport**

- *Reservation of the return ticket (plane, train, etc....)*

☐ **Proof of accommodation**

- *hotel reservation + proof of deposit payment*
- or**
- *legalised accommodation certificate or rental or property contract*

☐ **Evidence of sufficient and regular means of subsistence in Cameroon:**

- *Bank statement linked to a credit card + copy of the card, certified checks*

☐ **Proof of sufficient means of subsistence for the stay :**

- *Bank statement linked to a credit card + copy of the card, certified checks*
- or**
- *A Formal Obligation ([Annex 3bis](#)), the original of which must be authenticated by the municipality + Copy of both sides of the guarantor's identity card or residence permit + proof of the guarantor's solvency (salary slips for the last 3 months, recent tax sheet)*

☐ **Supporting documents relating to the purpose of the trip** (programme of stay, explanatory letter, announcement of event)

☐ **Certificate of employment and certificate of leave with dates**

☐ **Valid travel medical insurance** to cover possible repatriation on medical grounds, emergency medical care and/or emergency hospital care or death, up to a minimum of €30,000. It is imperative that the dates of insurance correspond to the dates of travel.

☐ **Certificate of schooling for children of school age** mentioning the dates of holidays + legalised parental authorization signed by the father and/or mother or the minor travelling

☐ In the case of a family visit: **proof of family relationship** (must be established by means of a civil status certificate)



Important information

1. *The visa application must be complete at the time of submission. Any incomplete file will be treated as such and will be submitted for decision at the risk of being refused. You are always free to submit any other document that you consider useful for the processing of your application;*
 2. *The applicant will be contacted directly by the embassy and/or TLS as soon as a decision is made;*
 3. *The dates of the air ticket and insurance must correspond to the duration of the requested stay.*
- For all other information, please consult the following websites:*
<https://cameroon.diplomatie.belgium.be/fr/venir-en-belgique>
<https://dofi.ibz.be/fr/themes/ressortissants-dun-pays-tiers>

N.B.: Visa applications must be submitted at least 15 days prior to departure and can be submitted no more than 6 months in advance.