

Short Stay Visa for visit (Family / Friends)

Checklist for a short stay visa to visit a friend or a family member

A valid passport + copy :

- Should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
- Should contain at least 2 empty pages when applying for the visa.
- o Please provide one copy of the passport (the empty pages don't need to be copied).
- o for non Kenyans : copy of temporary residence card (if any) or of your residence permit.

Application form

- o One application form fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

- o Two passport photos not older than 6 months

Proof of a valid travel insurance policy

The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

- o (minimum cover of €30,000, valid for all Schengen countries – covering possible medical expenses – ex. Hospitalisation, repatriation and urgent medical treatment)

[Check list of authorized insurance companies](#)

For minors (under 18)

- o Original letter of the school, mentioning:
 - the full address, telephone number of the school;
 - permission for absence;

- name and function of the person giving the permission.

o Parental Authorization:

☑ Notary certificate of family relation or proof of guardianship, legalized by MFA.

☑ If travelling alone or without one of the parents : a legalized parental authorization with a copy of the parent(s) ID.

Invitation letter from your relative/friend (including the full contact details of the lodging place)

Together with:

o For family visit : Official proof of relationship (certificates of birth) Copy of the Belgian ID card of the family member you intend to visit.

Proof of solvency of the applicant

o Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

Attention: It should cover at least 45€ per person for each day of stay if staying with family or friends and at least 95€ per person for each day of stay if staying at a hotel.

If not enough OR if you have a guarantor in Belgium

o A letter of guarantee (in the prescribed form “Annexe 3bis”/“Bijlage 3bis”) not older than 6 months;

o Copy of the guarantor’s 3 most recent salary sheets /guarantor’s most recent tax sheet/ other official proof of the guarantor’s solvency;

o A photocopy of the identity card or the unlimited residence permit of the guarantor;

o An original certificate of family composition of the guarantor, issued by his/her municipality in Belgium (no residence certificate).

For employees:

o a letter from the employer on official company paper with stamp, signature, date and clearly mentioning:

- the full address and contacts of the company;
- the name and position of the countersigning officer;
- the name of the applicant, position, salary and years of service;
- Approval for leave/absence mentioning the intended travel dates.

For students:

- Original letter of the university, mentioning:
 - the enrollment (of the current academic year)
 - the full address, telephone number of the university;
- permission for absence mentioning the intended travel dates;
- name and function of the person giving the permission

For retired persons:

- o Proof of pension or other regular income.

For unemployed adults:

- o Any other proof of regular income.

Flight reservation

Attention: Only a round-trip flight reservation is required. The ticket should be bought only after the visa has been issued!

When applying for a visa for multiple visits: round-trip reservation of the first visit.

NOTE

Applicants who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may, in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed.

IMPORTANT REMARK

Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance : proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.)

This information is essential to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.

FRIEND VISIT

Checklist for FRIEND VISIT

- o A valid passport + copy :
 - should have been issued within the previous 10 years
 - should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
 - should contain at least 2 empty pages when applying for the visa.
- o please provide one copy of the passport (the empty pages don't need to be copied).
- o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application form

- o One application form fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

- o Two passport photos not older than 6 months

Proof of a valid travel insurance policy

- o The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of

repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

For minors (under 18)

o Original letter of the school, mentioning:

- the full address, telephone number of the school;
- permission for absence;
- name and function of the person giving the permission.

Parental Authorization:

- o Notary certificate of family relation or proof of guardianship, legalized by MFA.
- o If travelling alone or without one of the parents : a legalized parental authorization with a copy of the parent(s) ID.

Invitation letter from your friend (including the full contact details of the lodging place)

Together with:

- o Copy of the Belgian ID card of the friend you intend to visit.

Proof of solvency of the applicant

- o Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

Attention: It should cover at least 45€ per person for each day of stay if staying with family or friends and at least 95€ per person for each day of stay if staying at a hotel.

If not enough OR if you have a guarantor in Belgium

- o A letter of guarantee (in the prescribed form “Annexe 3bis”/“Bijlage 3bis”) not older than 6 months;
- o Copy of the guarantor’s 3 most recent salary sheets /guarantor’s most recent tax sheet/ other official proof of the guarantor’s solvency;

- o A photocopy of the identity card or the unlimited residence permit of the guarantor;
- o An original certificate of family composition of the guarantor, issued by his/her municipality in Belgium (no residence certificate).

Attention:

- The guarantor should be able to prove to have a regular net monthly income of at least 1000 € + 150 € for each dependent family member in Belgium + 150 € for each person invited.
- A person with a limited residence permit cannot legally act as a guarantor.
- A letter from the bank or a deposit account statement is not accepted to prove the solvency of the guarantor.

For employees:

- o a letter from the employer (in English, or in Arabic with English translation) on official company paper with stamp, signature, date and clearly mentioning:
 - the full address and contacts of the company;
 - the name and position of the countersigning officer;
 - the name of the applicant, position, salary and years of service;
 - approval for leave/absence mentioning the intended travel dates.

For students :

- Original letter of the university, mentioning:
 - the enrollment (of the current academic year)
 - the full address, telephone number of the university;
 - permission for absence mentioning the intended travel dates;
 - name and function of the person giving the permission

For retired persons:

- o Proof of pension or other regular income.

For unemployed adults:

- o Any other proof of regular income.

Flight reservation

Attention: Only a round-trip flight reservation is required when applying

NOTE

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

IMPORTANT REMARK

Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance : proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.)

This information is essential to correctly judge the intention of the applicant to leave the Schengen area before the expiry of his/her visa.

PROFESSIONAL REASONS

Checklist for PROFESSIONAL REASONS

- o A valid passport + copy :
 - should have been issued within the previous 10 years
 - should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
 - should contain at least 2 empty pages when applying for the visa.
- o please provide one copy of the passport (the empty pages don't need to be copied).
- o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application form

- o One application form fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

- o Two passport photos not older than 6 months

Proof of a valid travel insurance policy

- o The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

Original dispatch Letter from your employer

- o a letter from the employer (in English, or in Arabic with English translation) on official company paper with stamp, signature, date and clearly mentioning:

- address, telephone and fax numbers of the employing company;
- the name and position in the employing company of the countersigning officer;
- the name of the applicant, position, salary and years of service;
- the purpose of the visit mentioning the intended travel dates;
- the person or the entity who will bear your travel and living costs.

Proof of solvency

- o Proof of the solvency of your (employer's) company, if the company pays the costs of travel and living;
- o Proof of your personal solvency: bank statements from the last 3 months, no deposits.

Bank statements should not be « credit card statements » but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

Invitation letter from the organizer of the event or the training

- o On official company paper with stamp and signature, mentioning clearly:
- the full address and contacts of the company;
- the name and position of the countersigning officer;
- the purpose + dates of the visit;

- the detailed program;
- the person or the entity who will bear your travel and living costs;
- whether the sponsor gives financial guaranty for your return to Egypt;

Work Permit (if applicable)

The original work permit may be needed in some cases.

Please ask the inviting company in Belgium to verify if you need a work permit.

Flight reservation

Only a round-trip flight reservation is required when applying.

Proof of accommodation

- o For the whole duration of the intended stay, including the full contact details of the lodging place.

NOTE

Applicants who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may, in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed.

INDIVIDUAL TOURISM

Checklist for INDIVIDUAL TOURISM

- o A valid passport + copy :
 - should have been issued within the previous 10 years
 - should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
 - should contain at least 2 empty pages when applying for the visa.
- o please provide one copy of the passport (the empty pages don't need to be copied).
- o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application form

- o One application form fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

- o Two passport photos not older than 6 months

Proof of a valid travel insurance policy

- o The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

For minors (under 18)

- o Original letter of the school, mentioning:
 - the full address, telephone number of the school;
 - permission for absence;
 - name and function of the person giving the permission.

Parental Authorization:

- o Notary certificate of family relation or proof of guardianship, legalized by MFA.
- o If travelling alone or without one of the parents : a legalized parental authorization with a copy of the parent(s) ID.

Proof of solvency of the applicant

- o Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

For employees:

- o a letter from the employer (in English, or in Arabic with English translation) on official company paper with stamp, signature, date and clearly mentioning:
 - the full address and contacts of the company;
 - the name and position of the countersigning officer;

- the name of the applicant, position, salary and years of service;
- approval for leave/absence mentioning the intended travel dates.

For students :

- o Original letter of the university, mentioning:
 - the enrollment (of the current academic year)
 - the full address, telephone number of the university;
 - permission for absence mentioning the intended travel dates;
 - name and function of the person giving the permission

For retired persons:

- o Proof of pension or other regular income.

For unemployed adults:

- o Any other proof of regular income.

Travel program

- o Documents providing clear evidences about your travel program (booking transportation, itinerary, etc.).
- o Flight reservation

Attention: Only a round-trip flight reservation is required. The ticket should be bought only after the visa has been issued!

When applying for a visa for multiple visits: round-trip reservation of the first visit.

Proof of accommodation

- o For the whole duration of the intended stay, including the full contact details of the lodging place.

NOTE

Applicants who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may, in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed.

Medical visa application

Please find below the required documents needed to be submitted at the time of the application:

- ☐ Travel document (e.g. a passport), valid for at least 3 months from the date on which you intend to leave the Schengen territory. This document must also contain at least 2 blank pages and have been issued less than 10 years ago.
- ☐ Completed and signed application form, complying with the harmonized Schengen visa application form, with a recent identity photograph appended.
- ☐ Valid travel health insurance covering the intended travel
- ☐ Reservation of a return ticket
- ☐ Documents related to the accommodation
- ☐ Medical certificate stating that the medical treatment is not available in the country. This certificate should be issued by the embassy's authorized physician.
(<http://egypt.diplomatie.belgium.be/fr/services-consulaires/medecins-agrees>)
- ☐ Official document issued by the health care facility in Belgium showing the appointment for the medical treatment.
- ☐ Proof that the applicant has sufficient financial means to pay the medical treatment and all the other costs.
- ☐ Proof that the applicant already – fully or partly - paid (if applicable) the costs of the medical treatment.
- ☐ Any other correspondence between the physician of the patient and the clinic in Belgium.
- ☐ For workers : certificate of employment and a certificate of leave from the employer in conformity with the travel dates
- ☐ For students : certificate of school/university enrollment and a certificate of school/university leave in conformity with the travel dates
- ☐ For minors, if travelling alone or without one of the parents : a legalized parental authorization with a copy of the parent(s) ID.

Should you require any further assistance, please feel free to contact the Embassy.

Checklist for COHABITATION

If you are a national of a third country outside the European Economic Area (EEA) and you are travelling to declare a cohabitation with a Belgian or a foreigner residing temporarily (Card A or H) or for unlimited duration (holding a CIRE or CIE, or a B, C, D, F or F+ residence card)

It is essential that your file contain : **the original documents, plus two (2) photocopies of each document.**

The originals will be returned along with your passport.

o A valid passport + copy :

- should have been issued within the previous 10 years

- should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;

- should contain at least 2 empty pages when applying for the visa.

o please provide one copy of the passport (the empty pages don't need to be copied).

o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application forms

o Two application forms fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

o Three passport photos not older than 6 months

Proof of the permanent and stable character of the relationship

o A history of the relationship and proof of the permanent and stable character of the relationship.

Age

o Proof that both parties are aged over 21 (or over 18 if they cohabited for at least one year before the arrival in Belgium of the person applicant wants to join).

Celibacy

Proof that both parties are single.

- Applicant

o A notarized and legalized certificate of celibacy together with a translation

OR

o A notarized and legalized certificate of divorce together with a translation.

- Future cohabitant in Belgium

o Proof that the partner you are going to live with in Belgium is not married.

Proof of a valid travel insurance policy

o The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

Proof of solvency of the applicant

The documents indicating that you have sufficient personal means of subsistence, both for the duration of your stay on the SCHENGEN territory and for the transit to a third country in which your admission is guaranteed.

o Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

OR

A letter of guarantee (in the prescribed form “Annexe 3bis”/“Bijlage 3bis”) not older than 6 months with :

o Copy of the guarantor’s 3 most recent salary sheets /guarantor’s most recent tax sheet/ other official proof of the guarantor’s solvency;

o A photocopy of the identity card or the unlimited residence permit of the guarantor;

o An original certificate of family composition of the guarantor, issued by his/her municipality in Belgium (no residence certificate).

Medical certificate

o A medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific

form must be signed and stamped by one of the Embassy's agreed physicians :
<http://egypt.diplomatie.belgium.be/en/travel-to-belgium/visa/general-information/agreed-physicians>

Non-criminal record certificate

o A notarized and legalized certificate attesting to the lack of any convictions for crimes or offences under common law, together with a translation.

This certificate must be no older than 6 months from date of issuance.

In case you resided in a foreign country the months before applying, you should moreover submit a certificate issued by the relevant authorities of that foreign country legalized by the Belgian embassy abroad or with an apostil.

Copy of ID Card/residence permit of the person to be joined in Belgium

o A copy of the identity card of the Belgian or a copy of the residence permit of the foreigner (Card A, B, C, D, F, F+ or H).

Sufficient accommodation

Proof that the party being joined has sufficient accommodation.

This evidence can be done either, by a copy of the property's title assigned to his principal residence housing, or by a copy of a **registered lease contract** concerning housing assigned to his principal residence. Preferably, this document should be accompanied by an inventory of fixture (between landlord and tenant) of the leased property

Solvency of the person to be joined

Proof that the person being joined has stable, regular and sufficient means of subsistence during the last 12 months to meet his own needs and those of the members of his family and avoid them becoming a burden on the public authorities.

Mutual Insurance Company

Proof that the person to be joined is affiliated to a Mutual Insurance Company (Mutualiteit / Mutualité).

NOTE

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

The documents drawn up abroad in a language other than Dutch, French or German are to be translated in accordance with the original by a sworn translator. **The translation must be legalized as a separate document in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or Embassy.**

Egyptian notarized certificates have to be authenticated by the relevant Foreign Affairs Bureau of your province before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.

Checklist for MARRIAGE IN BELGIUM

If you are a national of a third country outside the European Economic Area (EEA) and you are travelling to marry a Belgian or a foreigner residing temporarily (Card A or H) or for unlimited duration (holding a CIRE or CIE, or a B, C, D, F or F + residence card)

It is essential that your file contain : **the original documents, plus two (2) photocopies of each document.**

The originals will be returned along with your passport.

- o A valid passport + copy :

- should have been issued within the previous 10 years

- should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;

- should contain at least 2 empty pages when applying for the visa.

- o please provide one copy of the passport (the empty pages don't need to be copied).

- o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application forms

- o Two application forms fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

- o Three passport photos not older than 6 months

Proof of the permanent and stable character of the relationship

- o A history of the relationship and proof of the permanent and stable character of the relationship.

Deed of declaration of marriage

- o Proof that both parties are aged over 21 (or over 18 if they cohabited for at least one year before the arrival in Belgium of the person the applicant wants to join).
- o Deed of declaration of marriage established by the Registry Officer (Civil Status) in the 6 months prior to the visa application.

Proof of a valid travel insurance policy

- o The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the

cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of your death while in the Schengen area.

Proof of solvency of the applicant

The documents indicating that you have sufficient personal means of subsistence, both for the duration of your stay on the SCHENGEN territory and for the transit to a third country in which your admission is guaranteed.

- o Bank statements from the last 3 months, no deposits.

Bank statements should not be “credit card statements” but bank statements of a current account where we can see your regular revenues (salary, pension, etc.).

OR

A letter of guarantee (in the prescribed form “Annexe 3bis”/“Bijlage 3bis”) not older than 6 months;

- o Copy of the guarantor’s 3 most recent salary sheets /guarantor’s most recent tax sheet/ other official proof of the guarantor’s solvency;
- o A photocopy of the identity card or the unlimited residence permit of the guarantor;
- o An original certificate of family composition of the guarantor, issued by his/her municipality in Belgium (no residence certificate).

Medical certificate

o A medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific form must be signed and stamped by one of the Embassy's agreed physicians :
<http://egypt.diplomatie.belgium.be/en/travel-to-belgium/visa/general-information/agreed-physicians>

Non-criminal record certificate

o A notarized and legalized certificate attesting to the lack of any convictions for crimes or offences under common law, together with a translation.

This certificate must be no older than 6 months from date of issuance.

In case you resided in a foreign country the months before applying, you should moreover submit a certificate issued by the relevant authorities of that foreign country legalized by the Belgian embassy abroad or with an apostil.

Copy of ID Card/residence permit of the person to be joined in Belgium

o A copy of the identity card of the Belgian or a copy of the residence permit of the foreigner (Card A, B, C, D, F, F+ or H).

Sufficient accommodation

o Proof that the party being joined has sufficient accommodation.

This evidence can be done either, by a copy of the property's title assigned to his principal residence housing, or by a copy of a registered lease contract concerning housing assigned to his principal residence. Preferably, this document should be accompanied by an inventory of fixture (between landlord and tenant) of the leased property.

Solvency of the person to be joined

o Proof that the person being joined has stable, regular and sufficient means of subsistence during the last **12** months to meet his own needs and those of the members of his family and avoid them becoming a burden on the public authorities.

Mutual Insurance Company

o Proof that the person to be joined is affiliated to a Mutual Insurance Company (Mutualiteit / Mutualité) covering the risks for himself/herself

NOTE

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

The documents drawn up abroad in a language other than Dutch, French or German are to be translated in accordance with the original by a sworn translator. **The translation must be legalized as a separate document in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or Embassy.**

Egyptian notarized certificates have to be authenticated by the relevant Foreign Affairs Bureau of your province before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.

Checklist for WORK PERMIT - Article 9 -

It is essential that your file contain the following:

The original documents, plus two (2) photocopies of **each** documents.

The originals will be returned along with the passport.

o A valid passport + copy :

- should have been issued within the previous 10 years

- should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;

- should contain at least 2 empty pages when applying for the visa.

o please provide one copy of the passport (the empty pages don't need to be copied).

o for foreigners: copy of temporary residence card (if any) or of your residence permit.

Application form

o **Two** application forms fully filled in, signed (two times: at the point nr. 37 **AND** on the last page!) and dated by the applicant.

Photo

o Three passport photos not older than 6 months

Contribution fees

o The proof of payment has to be submitted along with the application at the time of the application. If this is not the case, the visa application is not admissible.

For details :

<https://dofi.ibz.be/sites/dvzoe/EN/news/Pages/Contributioncoveringadministrativecostsofanapplication.aspx>

Work Permit

The original work permit issued by the Belgian authorities or the official certificate stating that you are exempted from the work permit obligation.

RECOMMENDATION Consult the website of the competent authorities for any additional information on the methods for lodging an application for an employment permit and the work permit B, the cases in which a worker is exempted from the obligation to obtain a work permit, the particular categories of workers, the employment market in Belgium, the sectors with manpower shortages, etc.

Région wallonne: <http://emploi.wallonie.be>

Région de Bruxelles-Capitale: <http://www.bruxelles.irisnet.be> / Brussels Hoofdstedelijk Gewest: <http://www.brussel.irisnet.be>

Deutschsprachige Gemeinschaft: <http://www.dglive.be>

Vlaams Gewest: <http://www.werk.be>

Medical certificate

o A medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific form must be signed and stamped by one of the Embassy's agreed physicians :

<http://egypt.diplomatie.belgium.be/en/travel-to-belgium/visa/general-information/agreed-physicians>

If you already provided a medical certificate for the application for a work permit in Belgium by your employer, a medical certificate is no more needed.

Non-criminal record certificate

o A notarized and legalized certificate attesting to the lack of any convictions for crimes or offences under common law, together with a translation.

This certificate must be no older than 6 months from date of issuance.

NOTE

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in.

Our Consulate may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above harmonized list. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

The documents drawn up abroad in a language other than Dutch, French or German are to be translated in accordance with the original by a sworn translator : <http://egypt.diplomatie.belgium.be/en/consular-services/translators>

The translation must be legalized as a separate document in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or Embassy.

Egyptian notarized certificates have to be authenticated by the Ministry of Foreign Affairs before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.